



Commonwealth Charter Academy (CCA)
MINUTES OF THE BOARD OF TRUSTEES MEETING
February 12, 2020 at 8:30 AM

Held at the following location:

One Innovation Way, Harrisburg, PA 17110

I. Call to Order

Mr. Dyer called the meeting to order at 8:29 a.m. when all participants were present and able to hear each other.

II. Roll Call

Board Members Present: Lil Jackson, Rob Barr, Lori Renne
Marcie Mulligan (Via phone); Chris Choi, Ralph Dyer (Via Video).

[Jeffrey Piccola gave his proxy to Mr. Dyer].

Guests in Person: Maurice Flurie, President and CEO; Tom Longenecker, President and CEO-Elect; Roberto Datorre, Christine Hakes, Tim Eller, Christy Sink, Jennifer Clarke, Bryon Klingel, Adam Fraser, Jim Skinner, Paulie Zozos, Sharon Pallotta, Ryan Baker, School Staff; Phil Murren, Katherine Fitz-Patrick, Board Counsel; Cheyenne Sauder.

Guests via Phone: Natasha Shane

III. Executive Session

The Board entered into Executive Session at 8:30 a.m. Executive Session was held to discuss Special Education matters, potential litigation, potential proprietary litigation and real estate matters.

Executive Session Ended at 10:26 a.m.

The Board entered into Public Session at 10:35 a.m.

IV. Approval of Agenda – R. Dyer

Mr. Dyer amended the agenda to add the following Action Items:

Action Item h. Approval to authorize an additional payment to Pennsylvania Coalition of Public Charter Schools (PCPCS) not to exceed \$150,000.

Action Item i. Approval to change June 2020 Board meeting from June 17 to June 10.

Action Item j. Approval to amend 2020-21 school year calendar graduation dates from June 14,15,16,18 to June 14,15,16,17.

Mr. Dyer asked the Board if there were any other changes to be made to the Agenda. There being no further items to discuss, a motion was made by Mr. Barr and seconded by Ms. Renne as follows:

RESOLVED, that the Agenda for the February 12, 2020 meeting of the Commonwealth Charter Academy Board of Trustees as amended, is hereby approved.

The motion passed unanimously.

V. Approval of Consent Items – R. Dyer

Mr. Dyer asked the Board if there were any items from the Consent Items they wanted moved to Action Items for discussion, or tabled. There being no further items to discuss, a motion was made by Mr. Barr and seconded by Ms. Jackson as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from January 15, 2020 Board Meeting
- b. Approval of Board Payables
- c. Approval of Staffing Report.

The motion passed unanimously.

VI. Approval of Action Items

- a. Approval of CCA 2020-21 Course Catalog

Mr. Dyer thanked Ms. Mulligan and Mr. Choi for their review of the CCA 2020-21 Course Catalog. There being no further discussion, a motion was made by Mr. Choi and seconded by Ms. Renne as follows:

RESOLVED, the CCA 2020-21 Course Catalog is hereby approved.

The motion passed unanimously.

b. Approval to accept the 2018-19 audit

Mr. Dyer informed the Board that he was very pleased with the audit results. There being no further discussion, a motion was made by Mr. Barr and seconded by Ms. Jackson as follows:

RESOLVED, the approval to accept the 2018-19 audit is hereby approved.

The motion passed unanimously.

c. Approval of construction related contracts pending Counsel's review.

There being no further discussion, a motion was made by Ms. Jackson and seconded by Mr. Barr as follows:

RESOLVED, the approval of construction related contracts pending Counsel's review is hereby approved.

The motion passed unanimously.

d. Approval of IU5-Cyber Charter School Services Agreement

Dr. Flurie informed the Board that this is a new contract for services for one CCA student. There being no further discussion, a motion was made by Mr. Barr and seconded by Ms. Renne as follows:

RESOLVED, the IU5-Cyber Charter School Services Agreement is hereby approved.

The motion passed unanimously.

e. Approval of Board Policy 200 (first reading) – Admission and Enrollment

There being no further discussion, a motion was made by Ms. Jackson and seconded by Mr. Barr as follows:

RESOLVED, Board Policy 200 (first reading) – Admission and Enrollment is hereby approved.

The motion passed unanimously.

f. Approval of Mater Services Agreement with Gaudenzia, Inc. for Substance Use Liaison

Dr. Flurie informed the Board that this is a new contract for the CCA Student Assistance Program. There being no further discussion, a motion was made by Mr. Barr and seconded by Ms. Jackson as follows:

RESOLVED, the Master Service Agreement with Gaudenzia, Inc. for Substance Use Liaison is hereby approved.

The motion passed unanimously.

- g. Approval of purchase agreement with Imagine Learning for Imagine Math Facts Student Licenses

Dr. Flurie informed the Board that Imagine Learning is a new curricular offering for elementary courses. The Board discussed the Imagine Learning licenses further with the administrative team. There being no further discussion, a motion was made by Mr. Choi and seconded by Ms. Jackson as follows:

RESOLVED, the purchase agreement with Imagine Learning for Imagine Math Facts Student Licenses is hereby approved.

The motion passed unanimously.

- h. Approval to authorize an additional payment to Pennsylvania Coalition of Public Charter Schools (PCPCS) not to exceed \$150,000.

There being no further discussion, a motion was made by Ms. Renne and seconded by Mr. Barr as follows:

RESOLVED, the approval to authorize an additional payment to Pennsylvania Coalition of Public Charter Schools (PCPCS) not to exceed \$150,000 is hereby approved.

The motion passed unanimously.

- i. Approval to change June 2020 Board meeting date from June 17 to June 10

There being no further discussion, a motion was made by Mr. Barr and seconded by Ms. Jackson as follows:

RESOLVED, the approval to change the June 2020 Board meeting date from June 17 to June 10 is hereby approved.

The motion passed unanimously.

- j. Approval to amend 2021 school year calendar graduation dates from June 14,15,16,18 to June 14,15,16,17.

There being no further discussion, a motion was made by Mr. Barr and seconded by Ms. Jackson as follows:

RESOLVED, the approval to amend the 2021 school year calendar graduation dates from June 14,15,16,18 to June 14,15,16,17 is hereby approved.

The motion passed unanimously.

VII. Oral Reports

a. President/CEO Report

i. Enrollment Update

Ms. Clarke informed the Board that current CCA student enrollment is 10,413. Intent to Return will open to all families on Monday, March 2, 2020.

ii. Legislative Update

Dr. Flurie informed the Board that CCA continues to meet with members of the legislature and that CCA will schedule one on one meetings with leadership of the House and Senate within the next three weeks.

iii. Outreach Update

Mr. Eller informed the Board that the new CCA website is projected to launch in April.

Mr. Eller informed the Board that CCA held a press conference at the Capital Campus on Friday, February 7 with Dr. Flurie and the President of Central Penn College as they signed a Memorandum of Understanding and an Articulation agreement.

Mr. Eller informed the Board that the Lancaster County State House delegation committee will visit CCA in the near future.

Mr. Eller informed the Board CCA launched a social media outreach in an effort to staff open positions at CCA due to increased student enrollment.

Dr. Flurie announced to the Board that Discovery Education promoted CCA with a press release describing their relationship with CCA.

b. CEO-Elect Report

- i. Mr. Longenecker reported that the Bryn Mawr lease will expire on March 31, 2020 and those funds will be free to use towards other facilities.

Mr. Skinner reviewed the Facilities Report with the Board

- ii. Mr. Klingel informed the Board that CCA is focusing on future integrations of edio.

c. Financial Reports

- i. Ms. Hakes thanked the Board for their attendance at the auditor's information session. She informed the Board that the CCA business office is starting the budget development for 2020-21 and will present the budget to the Board at the end of March.

Mr. Baker reviewed the financial reports and operational expenses graphs with the Board.

VIII. Information Items

Mr. Dyer asked Ms. Hakes to inform the Board when the date for the budget presentation is selected and he directed Sharon Pallotta to advertise the meeting.

Mr. Dyer informed the Board that a formal training on Statement of Financial Interests forms will take place soon.

Mr. Choi informed the Board that he will attend the Digital Learning Annual Conference (DCLA) on February 24-26.

IX. Board Trustee Comments

There were no other Board Trustee comments.

X. Adjournment and Next Meeting Date April 15, 2020 at 8:30 AM

Mr. Dyer inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next Board meeting is scheduled for April 15, 2020 starting with an Executive Session. The Board being at the end of its agenda, the meeting adjourned at 11:28 AM.



Sharon Pallotta, Assistant Secretary